



OFFICE MEMORANDUM

DATE: December 21, 2001

TO: Region Engineers
Region Associate Delivery Engineers
Region Construction Engineers
Resident/Project Engineers/TSC Managers

FROM: Larry E. Tibbits
Chief Operations Officer

Gary D. Taylor
Chief Engineer/Deputy Director
Bureau of Highway Technical Services

SUBJECT: Bureau of Highway Instructional Memorandum 2001-19
Notification of Warranty Claim

The Attorney General's office has requested that any time a contractor is notified of a "warranty claim," (i.e., any pavement or bridge work that is under warranty and exhibits distress in a performance measure exceeding the allowable threshold) the surety company supplying the warranty bond should also be copied with the notification and all subsequent correspondence concerning the claim. The warranty claim should be issued in writing as early as possible after determining a valid claim exists. Please send a copy of all such notifications to the Bureau of Finance and Administration, Contract Services Division, attention of the Construction Contracts Section Manager (P.O. Box 30050, Lansing, Michigan, 48909).

Additionally, both the contractor and surety company should be notified in writing at the end of the warranty period if no warranty claims are pending. This written notification should be issued within 30 days from the end of the warranty period.

Chief Operations Officer

Chief Engineer/Deputy Director
Bureau of Highway Technical Services

BOHTS:C/T:JDC:kab

Subject Index: Warranty Work

cc: C & T Division Staff
Real Estate, M. Frierson
Design Division, P. Miller
Maintenance Division, C. Roberts
Traffic & Safety Div., J. O'Doherty
C & T Division, J. Culp
OEO - S. El Ahmad
J. Klee
C. Rademacher
V. Blaxton
B. Jay

K. Trentham

MRBA
MAPA
MCPA
MCA
MAA
AUC

CRAM
MRPA
ACEC
MPA